

IDAHO COUNCIL ON CHILDREN'S MENTAL HEALTH

The joint Report to the Court recommended "The access of the councils to technical assistance needs to be addressed and will be further clarified by a written protocol by August 1, 2002."

Submitted to ICCMH: August 20, 2002

Approval Date: August 20, 2002

DECISION: The ICCMH approved the following guidelines for regional and local councils to access technical assistance. The ICCMH emphasized the specific need for regional and local councils to receive technical assistance on the implementation of HIPAA.

TECHNICAL ASSISTANCE

Technical Assistance to regional and local councils will be available through the ICCMH. Technical assistance resources include national resource centers and universities through DHW contracts. SDE, DJC, and DHW may also provide technical assistance through staff members.

Regional councils will be responsible for requesting technical assistance from the ICCMH for their council and their local councils. The request will be in a written format with a brief description of the Issue, Proposed Outcome for Consultation, Contact Name and Phone Number. The requests will be sent to the ICCMH website and forwarded to Chuck Halligan at DHW. Technical assistance will be arranged and the ICCMH will be informed of the request.

Format for Technical Assistance Request

- **Issue:** Include a brief description of the reason for the technical assistance request, the impact of the issue on the council or families being served, type of assistance requested, and what has been done to resolve the issue.
- **Proposed Outcome for Consultation:** Provide a brief statement as to what would be the outcome for the technical assistance consultation.
- **Council Contact:** Include contact person name and phone number.

ICCMH website: www.idahochild.org

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